

St. Joseph County Grange Fair
Special Board Meeting Minutes
April 22, 2024
Fair Office
St. Joseph County Grange Fair
316 East Charlotte Street
Centreville, MI 49032

President Keith Bower called the St. Joseph County Grange Fair Association Special Fair Board Meeting to order at 5:30 p.m. in the Fair Office located on the Fairgrounds of the St. Joseph County Grange Fair in Centreville Michigan.

Pledge of Allegiance: The St. Joseph County Grange Fair Board of Directors stated the Pledge of Allegiance at 5:31 p.m.

Present: The St. Joseph County Grange Fair Board Members that were present; Keith Bower, Angie Mingus, Kristine Kirsch, Mindy Timm, Stacey Bower, Deb Cupp, Deborah Davis, Lisa DeLeo, Bill Lindsley, John Tate, Mark Trowbridge, Barb Weston, Ron Weston, Bill Younts, and Fair Manager Christina Yunker.

Absent Directors: Charlie Carpenter and Deborah Davis (attend via google meets)

Excuse any absent Directors:

MOTION by: Kristine Kirsch, Second by: Mark Trowbridge

Motion was made to excuse absent Directors was made by: Kristine Kirsch and second was made by: Mark Trowbridge.

Motion passed 10-2.

Review and Approval of the Agenda:

MOTION by: Kristine Kirsch, Second by: Angie Mingus

Motion was made to approve the presented agenda was made by: Kristine Kirsch, and second was made by: Angie Mingus.

Motion passed 12 – 0.

Recognition of Visitors:

Visitors at the meeting were Danielle Sackrider, Kayla Mitchell, Kathy Fischer, Jeff Brazo, Steve Trattles, Sara Trattles, and Andrew Vandepopuiler.

Special Meeting Topic

a. Liability Coverage with 4-H

The Fair Board of Directors, along with the Fair Manager Christina Yunker, MSUE representatives, Andrew Vandepopuiler (Fairgrounds insurance agent), and Jeff Brazo had lengthy discussions regarding the liability coverage issue with 4-H and MSUE. Questions were asked regarding D&O Directors liability coverage, liability form, e. coli, borne pathogens, MSU and MSUE coverage and responsibilities of

coverage, and who is ultimately liable during Fair Week on the Fairgrounds.

MOTION by: Kristine Kirsch, Second by: Bill Younts

Motion to come to an agreement on the contract with 4-H including the indemnification clause in the contract with 4-H, was made by: Kristine Kirsch and second was made by: Bill Younts.

Motion Passed 12 – 0.

CALL TO QUESTION MOTION by: Stacey Bower, Second by: Mark Trowbridge

Motion to call the question to the above motion was made by: Stacey Bower and second was made by: Mark Trowbridge.

Motion Passed 12 – 0.

MOTION by: Barb Weston, Second by: Mark Trowbridge

Motion to write contract with MSUE removing requirement naming the St. Joseph County Grange Fair as additional insure on the contract, was made by: Barb Weston and second was made by: Mark Trowbridge.

Motion Passed 7-5.

Yes – 7

No – 5

MOTION by: Lisa DeLeo, Second by: Barb Weston

Motion to allow Fair Manager, Christina Yunker to look into waiver example given by the Fair's Insurance Company for all youth exhibitors to sign, was made by: Lisa DeLeo and second was made by: Barb Weston.

Motion Passed 11 – 1.

Yes – 11

No – 1

MOTION by: Mark Trowbridge, Second by: Stacey Bower

Motion for 4-H to serve any food item on the Fairgrounds they must have a policy with the Fair listed as additional insured, was made by: Mark Trowbridge and second was made by: Stacey Bower.

Motion Passed 9-3

Yes – 9

No – 3

Adjournment of Meeting:

Meeting adjourned at 7:15 p.m.

MOTION by: Angie Mingus, Second by: Mark Trowbridge

Motion to adjourn meeting was made by: Angie Mingus and second was made by: Mark Trowbridge.

Motion passed 12 - 0.