

St. Joseph County Grange Fair

Board Meeting Minutes

May 2nd, 2022

Fair Office

St. Joseph County Grange Fair

316 East Charlotte Street

Centreville, MI 49032

President Keith Bower called the St. Joseph County Grange Fair Association Fair Board Meeting to order at 6:04 p.m. in the Fair Office located on the Fairgrounds of the St. Joseph County Grange Fair in Centreville Michigan.

Pledge of Allegiance: The St. Joseph County Grange Fair Association Members stated the Pledge of Allegiance at 6:05 p.m.

Present: The St. Joseph County Grange Fair Board Members that were present; Keith Bower, Angie Mingus, Bill Younts, Mindy Timm, Charlie Carpenter, Gary Clark, Kevin Eby, Debora Davis (arrived at 6:09 p.m.) Tony Hochstetler (left at 9:15 p.m.), Bill Lindsley, Tom Miller, Betty Persons, Tricia Ulsh, Eric VanHeukelum, and Barb Weston.

Absent Directors: NONE

Excuse any absent Directors:

MOTION by: Tom Miller, Second by: Gary Clark

Motion was made to excuse absent Directors. **Motion passed 13-1**

Review and Approval of the Agenda:

Two items need to be added to the agenda under new business.

C.) Building #53 repairs, bathroom roof leaking- Missi and Bill Lindsley

D.) Jerry Waltke Memorial Discussion- Betty Persons

MOTION by: Bill Younts, Second by: Charlie Carpenter

Motion was made to approve the meeting agenda with the two additions under new business, was made by Bill Younts and second was made by Charlie Carpenter. **Motion passed 14-0**

Adopting of the Minutes:

MOTION by: Bill Younts, Second by: Tom Miller

Motion to approve and adopt the Meeting Minutes from April 4, 2022 Board Meeting was made by Bill Younts and second was made by Tom Miller. **Motion passed 14-0**

Recognition of Visitors:

Visitors at the meeting were; Derek Maystead and Chris Yunker.

Treasurer's Report:

- a. Profit and Loss Report***
- b. Statement of Activities***

MOTION by: Charlie Carpenter, Second by: Tom Miller

Motion to approve the treasurer's report was made by Charlie Carpenter and second was made by Tom Miller. **Motion passed 14-0**

Correspondences:

There were no correspondences.

Fair Office Report:

- a. The Garage Sale has been announced for June 4th and we have been receiving applications very steadily. Barn #33 is almost full.
- b. A second mailing of the camping pre-registration forms have been sent out.
- c. We hired a maintenance guy for 30 hours a week that will be starting this week.
- d. MEC came and did a walk-thru of the fairgrounds. They saw some potential issues with stringing lines overhead and will be sending an engineer over to look at the path for the lines.
- e. Sponsorships have been coming back at a surprising fast rate. Here are the Day Sponsors so far that have a contract to return or have signed a contract.
 - a. Sunday- OPEN
 - b. Monday- Meijer (Sole Sponsor)
 - c. Tuesday- St. Joseph County ISD (Co-Sponsor)
 - d. Wednesday- Sturgis Bank and Trust (Sole Sponsor)
 - e. Thursday- Century Bank and Trust (Sole Sponsor)
 - f. Friday- OPEN
 - g. Saturday- Glen Oaks Community College (Sole Sponsor)
- f. I am working with Crystal Flash to sponsor \$3,000 for the Grandstand for the week again this year. Also, Boland Tire is once again a \$3,000 sponsor for the Grandstand for Fair Week.
- g. The Rodeo has given us the opportunity this year to get bucking chute sponsors. If anyone has any ideas or knows someone that would like to be a sponsor, please contact me so I can send them the proper sponsorship paperwork.
- h. Southern Michigan Bank is going to give a \$3,000 sponsorship but they are still determining where they want their sponsorship money to go.
- i. Discussion was made regarding open camping during the off season to the public. Camping is \$30 a night. Anyone is allowed to camp in our designated camping sites just need to pay when arrive or ahead of time if arriving on weekends. Angie Mingus asked if we can put our camping map on the website. Mindy stated yes, her and Missi can get the map from Mostrom.

Director Reports & Updates for the Committee's each Director Heads-up:

- ***Bill Younts***
 - *Finance, Wages, and Budget Committee-* Report was given during the Treasures report.
 - *Grants/Legacy Committee-* No news on the Grant as of today, May 2, 2022.

- ***Debbie Davis***
 - *Policy and By-Laws Committee-* Committee meeting will be held Saturday, May 14, 2022 at 10:30 a.m. at Debbie's house.

- ***Keith Bower***
 - *Entertainment Committee-* No new news to report on.
 - *Ice Committee-* No report to give. We are not at the time to start making ice just yet.

- ***Charlie Carpenter***
 - *Fair Week Maintenance Committee-* No report to give.
 - *Harness Racing-* Harness Racing will be Monday and Tuesday Fair Week. There will be no overnights classes this year.

- ***Gary Clark***
 - *Courtesy Carts and Trams Committee-* Needing tents for his courtesy cart locations. Last year he used a few of his own and they were not sturdy enough for the weather, rain, and wind.

- ***Angie Mingus***
 - *Machinery Dealers/Tractors Committee-* Spots are filling up in Machinery Row.
 - *Beer Tent-* Still figuring out if there will be a second location for the beer tent. Looking at the idea of a beverage cart but it will be stationary due to the rules of the liquor license. Not sure if we will have the stationary beverage cart, but will still put it on the license and if it needs to be removed from the license it can be.
 - *Tribute Band-* \$15.00 tickets and week of Fair tickets will be \$20.00

- ***Bill Lindsley***
 - *Buildings and Grounds Committee-* We have all of the batteries that were taking in from the county recycling program. In years past we have taken them in and given the money to the Fair. Discussion by Fair Board Directors followed.

MOTION by: Debbie Davis, Second by: Angie Mingus
Motion to put the money in the general fund from the recycling of the batteries that were received during the county recycling day in April was made by Debbie Davis and second was made by Angie Mingus. **Motion passed 14-0**

- **Tom Miller**
 - *Hall of Fame/Awards Committee*- No report to give.
 - *4-H Extension and Liaison Committee*- 4-H has no complaints.

- **Tricia Ulsh**
 - *Grange Building Superintendent*- Tricia was asked by Keith Bower if she would like to be the Superintendent over the Grange Building. Tricia stated she does not have any knowledge of how things are run over there. She talked to Wendy Guess who has been a superintendent in part of the Grange Building for a few years. Tricia will be the Superintendent and Wendy will be her assistant and help Tricia with everything for the Grange Building and classes.

- **Betty Persons**
 - *Superintendent of the Home Arts Building*- The Burr Oak Grange has church pews if we can use them or anyone, we know would like them.

- **Barb Weston**
 - *Community Tent Committee*- Working on schedule and booking events for Fair Week.
 - *Free-Stage Committee*- Looking for a \$3,000 sponsor for the Free Stage if Southern Michigan Bank & Trust decides to be a Day Sponsor instead of the Free Stage Sponsor.

- **Eric VanHeukelum-**
 - *Open Class Horses*- Eric has been working on getting the schedule of horse events and things finalized for Fair Week. For the vet, Eric is confirming that we provide him with a golf cart to use for the week, a camping site, and a sign. Wednesday at 6 p.m. of Fair Week will be the Draft Horse Pulls in the Horse Show Arena. Eric would like a flyer/invitation made that he can hand out this summer at horse shows inviting people to our Fair for the week for their horses. \$25 stall fee and \$30 for tack stalls. Eric stated we will need more stalls. Mindy said she will ask on the MAFE group who other fair's use for rental of horse stalls. Mindy will get with Eric to design the flyer/invitation. Eric would also like to do a 50/50 raffle during fair week back at the horse arena. Eric is adding 2 classes to his horse schedule as well walk trot class.

- **Kevin Eby** -First night at the meeting, does not have a job or committee yet.

- **Tony Hostetler**- No report

- **Mindy Timm-**
 - *2022 Fair Brochure* – All information for Fair Brochures has to be to Mindy by June 27th. Fair Brochure is going to the printing company on July 6th. Brochures will be ready the first week of August.
 - *Fair Advertising and Marketing*- Finalizing getting quotes for all of the Marketing and Advertising for Fair 2022.

Old Business: No Old Business to Discuss

New Business:

a. Angie Mingus would like to present some information concerning the new Marquee and sponsors.

-For the new marquee we would need 8 large sponsors. She already has 3 large sponsors confirmed. This is for both sides of the marquee. Angie did look into us being able to borrow 80% on our investment account. Discussion followed by the Fair Board Directors.

b. Tractor/Forklift- Telehandler- Bill Lindsley

-Bill Lindsley presented to the board to get rid of our forklift and the John Deere 5230 tractor. The Maintenance Committee sees fit for a Genie Telehandler more than these two pieces of equipment. Discussion followed by the Fair Board Directors.

MOTION by: Tom Miller, Second by: Gary Clark

Motion to get rid of and sell the forklift and the John Deere 5320 tractor was made by Tom Miller and second was made by Gary Clark. **Motion passed 14-0.**

MOTION by: Tom Miller, Second by: Eric VanHeukelum

Motion to purchase a Genie Telehandler for no more than we can sell both of the forklift and John Deere 5230 tractor for. The purchase of the telehandler cannot be made until the forklift and John Deere 5230 tractor are sold was made by Tom Miller and second was made by Eric VanHeukelum. **Motion passed 14-0.**

c. Building #53- Bathroom Roof Leaking

-It has been discovered that the roof over the bathrooms (Men, Women, and Family Bathrooms) in Building #53 is leaking pretty bad. There is mold in all three bathrooms and need to fixed. Missi is getting estimates for the repairs.

d. Jerry Waltke Memorial on Fairgrounds

-Erin Sherman (Jerry's Waltke's daughter) approached Missi regarding that Jerry had purchased a hog for his oldest granddaughter to show at Fair this year. The family is wanting the proceeds of the sale of the hog to go towards the fundraiser for a permeant structure. They would like to do a fundraiser in donation from the Sale of the Hog to put a permeant structure right behind the milking parlor between the beef and dairy barn in his name and honor. The Fair Board needs to approve for the permeant structure since it is a permeant structure on the Fairgrounds.

MOTION by: Debbie Davis, Second by: Angie Mingus

Motion to move forward with letting a permeant structure be put up between the dairy barn and beef part in honor of Jerry Waltke by the fundraising and selling of his granddaughter's hog at the livestock show during Fair Week was made by Debbie Davis and second was made by Angie Mingus. **Motion passed 13-0.**

****Add to June 6th Fair Board Meeting Agenda that we need to get a list of our golf carts for Fair Week to Bart Nettleman. He would like the list from us in June, to give him enough time this year before Fair.*

Adjournment of Meeting:

Meeting adjourned a 9:22 p.m.

MOTION by: Tricia Ulsh, Second by: Angie Mingus

Motion to adjourn meeting was made by Tricia Ulsh and second was made by Angie Mingus. **Motion passed 13-0**