

**St. Joseph County Grange Fair Association**

**Meeting Minutes**

February 21, 2023

Fair Office

St. Joseph County Grange Fair

316 East Charlotte Street

Centreville, MI 49032

**Meeting called to Order:** President Keith Bower called the St. Joseph County Grange Fair Association Meeting to order at 6:00 p.m. in the Fair Office located on the Fairgrounds of the St. Joseph County Grange Fair in Centreville Michigan.

**Pledge of Allegiance:** The St. Joseph County Grange Fair Association Members stated the Pledge of Allegiance at 6:01 p.m.

**Present:** The St. Joseph County Grange Fair Association Members. All members were asked to sign the sign in sheet when they entered the meeting. There were 37 Fair Association Members present at the meeting.

**Review and Approval of the Agenda:**

**MOTION** by: Shirel Hart, Second by: Patricia Cunningham

Motion to approve the meeting agenda was made by: Shirel Hart and second was made by: Patricia Cunningham. Motion carried without dissent.

**Approval and adoption of the August 16, 2022, Fair Association Meeting Minutes:**

**MOTION** by: Penny Waltke, Second by: Stacey Bower

Motion to approve the August 16, 2022, St. Joseph County Grange Fair Meeting Minutes was made by: Penny Waltke and second was made by: Stacey Bower. Motion carried without dissent.

**Treasurers Report:**

**a. 2021 Audit Approval:**

Fair Board Treasurer Christina Yunker presented the Fair Association with the 2021 Audit. Christina explained that the Fair Association and Board can only approval an audited report.

**MOTION** by: Jim Susemihl, Second by: Jeff Brazo

Motion to accept the 2021 Audit that was presented by Christina Yunker, was made by: Jim Susemihl and second was made by: Jeff Brazo. Motion carried without dissent.

**b. 2022 Report**

Fair Board Treasurer Christina Yunker presented the Fair Association with the 2022 financials.

**MOTION** by: Jim Susemihl, Second by: Jeff Brazo

Motion to place on the record the 2022 financials that was presented by Christina Yunker, was made by: Jim Susemihl and second was made by: Jeff Brazo. Motion carried without dissent.

**Executive Committee Report:**

Angie Mingus, Vice President of the Fair Board stated, that we as a Board are moving forward with positive attitudes and that we all need to provide positive solutions to issues that arise. Christina Yunker has been appointed the Project Lead by the Fair Board. Christina will be in the office working on all items for “Fair production” and everything that needs to be completed for us to have a Fair. We do want a Fair Manager, but we are not rushing it, we want the right person for the Fair.

***Public Comment:***

The following people stood up and addressed the Fair Association during public comment:

- Jeff Brazo

***Director and Committee Reports:***

- ***Mindy Timm***
  - *Fair Advertising and Marketing* – This year’s theme is Hop on over to the 2023 St. Joseph County Grange Fair. Mindy went over the communication awards that were received/on display at the MAFE Convention in January. Marketing and advertising for the Fair is underway.
- ***Tricia Ulsh***
  - *Grange Building Superintendent*- No report to give.
  - *Milking Parlor* – No report to give.
  - *Policy and By-Laws Committee* – The committee has had one meeting and has another meeting on Sunday. The committee is presented items to be changed to the policy at the February 6, 2023, Board Meeting. Angie stated that the Policies and By-laws have not been followed in the past and we are working to correct that, so that does not happen again.
- ***Charlie Carpenter***
  - *Harness Racing* – Harness Racing will be on Monday and Tuesday during Fair Week.
- ***Angie Mingus***
  - The parking lot committee is working together to put a plan in place for this year. The tents will be coming from Rouch again this year. We will be having a beer tent again this year. The executive committee has been busy keeping everything moving forward.

***New Business:***

***a.) Centreville Garage Sale and Vintage Market***

The Fair Association needs to decide if they will have a booth at the Garage Sale or not. The

Association Members agreed to not have a booth at the May 6 Garage Sale and Vintage Market.

***b.) Personnel***

Angie stated that we have a lot of new personnel at the Fairgrounds. Tori is in the office as our CSR (customer service representative), Lori T. is our Financial Assistant (bookkeeper), Larry Piper is our Lead Maintenance Man, Chuck Zinsmaster will be our Assistant Maintenance lead, and Jeremy Grove is a Maintenance person, and George will stay on as part-time. If you are here when the new employees are here, please make sure you say hi and introduce yourself.

***Adjournment of Meeting:***

**MOTION** by: Lisa Soule, Second by: Teresa Hufstedler

Motion to adjourn the meeting was made by: Lisa Soule and second was made by: Teresa Hufstedler. Motion carried without dissent.

Meeting adjourned at 7:30 p.m.

Meeting minutes submitted by: Mindy Timm – Fair Board Secretary