

St. Joseph County Grange Fair

Board Meeting Minutes

April 4th, 2022

Fair Office

St. Joseph County Grange Fair

316 East Charlotte Street

Centreville, MI 49032

President Keith Bower called the St. Joseph County Grange Fair Association Fair Board Meeting to order at 6:00 p.m. in the Fair Office located on the Fairgrounds of the St. Joseph County Grange Fair in Centreville Michigan.

Pledge of Allegiance: The St. Joseph County Grange Fair Association Members stated the Pledge of Allegiance at 6:01 p.m.

Present: The St. Joseph County Grange Fair Board Members that were present; Keith Bower, Angie Mingus, Bill Younts, Mindy Timm, Charlie Carpenter, Gary Clark, Tony Hochstetler, Bill Lindsley, Tom Miller, Betty Persons, Tricia Ulsh, Eric VanHeukelum, and Barb Weston.

Absent Directors: Deborah Davis, and Dan Mourey

Excuse any absent Directors:

MOTION by: Tom Miller, Second by: Betty Persons

Motion was made to excuse absent Directors. **Motion passed 11-1**

Appointment of a New Director:

a. One Position to be filled

- a. Keith Bower stated that Dan Morey resigned from the Board and everyone received a copy of his resignation letter. We now have to fill his vacant position. Charlie Carpenter asked if we can send a letter to Dan asking to state the five people, he claims are running the Fair.
- b. The five people that are running for the open Fair Board position are Kristine Kirsch, Shirel Hart, Mark Trowbridge, Kevin Eby, and Wendy Guess.

MOTION by: Gary Clark, Second by: Angie Mingus

Motion was made by Gary Clark, Second by: Angie Mingus to put all five candidates on the ballot and you can only vote for one person and that a paper ballot be done. **Motion passed 12-0.** A ballot vote was taken by the Fair Board Directors and the ballots were counted. Kevin Eby accumulated the most votes. He will fill the position of Dan Mourey as a Fair Board Director.

Review and Approval of the Agenda:

*Angie Mingus requested to add on the agenda under new business New Business the Tribute Band to discuss for Thursday nights Grandstand Event.

MOTION by: Gary Clark, Second by: Bill Lindsley

Motion was made to approve the meeting agenda with Angie's addition was made by Gary Clark and second was made by Bill Lindsley. **Motion passed 12-0**

Adopting of the Minutes:

MOTION by: Charlie Carpenter, Second by: Eric VanHeukelum

Motion to approve and adopt the Meeting Minutes from March 7, 2022 Board Meeting was made by Charlie Carpenter and second was made by Eric VanHeukelum. **Motion passed 12-0**

Recognition of Visitors:

Visitors at the meeting were; Cindy Mingus, Shirel Hart, Steve Wolf, Ron Weston, and Chris Yunker.

Treasurer's Report:

a. Profit and Loss Report

b. Statement of Activities

MOTION by: Tom Miller, Second by: Angie Mingus

Motion to approve the treasurer's report was made by Tom Miller and second was made by Angie Mingus. **Motion passed 12-0**

Correspondences:

- a. FFA sent a thank you note to the Association for the generous donation of \$2,000.00 to be used for the Garden.

Fair Office Report:

- a. The United Way has decided to not continue with the Yard's, Barn's, and Brew's. See New Business for the Garage Sale date for this year.
- b. The Food Vendor and Commercial Barn Contracts have been sent out via Adobe Sign for electronic signatures. Those few that did not provide an email have been mailed.
- c. All camping pre-registration forms have been sent out and many have started to be returned.
- d. I will be running a help wanted ad for a 30 hour a week Maintenance Position for the Summer. Jason has guaranteed 2 trustees when we need them for help.
- e. MEC will be coming to do a walk-thru of the fairgrounds. This is to identify the path to install the new Fiber-Optic internet.

Director Reports & Updates for the Committee's each Director Heads-up:

- ***Bill Younts***
 - *Finance, Wages, and Budget Committee*- Report was given during the Treasures report.
 - *Grants/Legacy Committee*- The Infrastructure Grant has been submitted for electric upgrades and road upgrades. Now we just wait to see if we received it.
 - *Birthing Tent Committee*- Steve Wolf gave the report on behalf of the Birthing Tent Committee. They are wanting to expand their current area to add more educational areas to the birthing tent. They are asking for a more permeant building like the cow barn across from the annex building. They are needing a 50x88 space. Discussion was made by the board.

- ***Debbie Davis***
 - *Policy and By-Laws Committee*- No report to give.

- ***Keith Bower***
 - *Entertainment Committee*- All of the Fair Week Grandstand Entertainment has been booked.
 - *Ice Committee*- No report to give. This is not ice making weather.

- ***Charlie Carpenter***
 - Fair Week Maintenance Committee- No report to give.

- ***Gary Clark***
 - Courtesy Carts and Trams Committee- I am needing one more sponsor and looking for drivers.
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- ***Angie Mingus***
 - Machinery Dealers/Tractors Committee- We will be having a Committee Meeting April 12th at 6 p.m. here in the Fair Office.

- ***Bill Lindsley***
 - Buildings and Grounds Committee- We will be having a meeting Thursday, April 7th at 6 p.m. in the Fair Office

- ***Tom Miller***
 - Hall of Fame/Awards Committee- No report to give.
 - 4-H Extension and Liaison Committee- No report to give.

- ***Open Position***
 - Grange Building Superintendent-

- ***Betty Persons***
 - Superintendent of the Home Arts Building- I have been working on plans to improve the building and the layout of everything during Fair Week.

- **Barb Weston**
 - *Fair T-Shirt*- Barb presented the final image of our Fair Theme for the 2022 Fair T-Shirt. The shirts will be a variety of colors this year. This will help also cut down the cost, since Joey already has the variety of colors in stock and she is wanting to use up her inventory.
 - *Community Tent Committee*- Working on schedule and booking events for Fair Week.
 - *Free-Stage Committee*- Working on schedule and booking events for Fair Week.

- **Tricia Ulsh** -No report

- **Tony Hostetler**- No report

- **Eric VanHeukelum**-
 - *Open Class Horses* -Eric has been working on getting sponsors for Fair Week to cover the cost of all of their events and shows Fair Week.

Old Business:

New Business:

a. Crossgrove Benefit Request

-The Crossgrove Family is having a benefit on our Fairgrounds in May and are asking for the rental of the building to be free. Discussion was made by the Fair Board Director.

MOTION by: Angie Mingus, Second by: Tom Miller

Motion to reduce the rental of their building by \$100.00 and the \$100.00 is our donation to the benefit was made by Angie Mingus and second was made by Tom Miller.

Motion passed 12-0.

b. Klinger Lake Directory Advertising

Discussion was made by the Fair Board Directors. It was agreed that Mindy handle this decision since this would be coming out of her budget.

c. Three Rivers Elks Request

Discussion was made by the Fair Board Directors. It was agreed that Mindy handle this decision since this would be coming out of her budget.

d. United Way- Radiothon

Discussion was made by the Fair Board Directors. It was agreed that Mindy handle this decision since this would be coming out of her budget.

- e. ***Determine a date in June to have the County-Wide Garage Sale. Missi proposes June 4th.***

MOTION by: Tom Miller, Second by: Eric VanHeukelum
Motion to have the County-Wide Garage Sale on Saturday, June 4, 2022 was made by Tom Miller and second was made by Eric VanHeukelum. **Motion passed 12-0.**

- f. ***Patty Bender would like for the board to consider putting in a Dog Park in the back of the Fairgrounds.***

Discussion was had by the board.

- g. ***ETix Proposal- updating our ticket office, gate admissions, and grandstand events to all the advance and on-site electronics ticket sales available.***

Missi and Chris Yunker presented to the board the proposal they received from ETix.

MOTION by: Angie Mingus, Second by: Tom Miller
Motion to proceed with the ETix proposal if we get the internet was made by Angie Mingus and second was made by Tom Miller. **Motion passed 12-0.**

- h. ***Ron Weston would like to present the information he has received so far for the new Marquee.***

Ron gave an updated on the new Marquee project. Discussion was made by the Fair Board Directors.

- i. ***Tribute Band for Thursday night Grandstand Entertainment.***

Angie presented the information regarding the tribute band for the Thursday night grandstand event. The band will be between \$7,000 to \$9,000 depending on the sound equipment we need to provide and can get and what the band will be bringing with them.

MOTION by: Gary Clark, Second by: Barb Weston
Motion to proceed with booking the Tribute Band for Thursday nights grandstand event was made by Gary Clark and second was made by Barb Weston. **Motion passed 11-1**

Adjournment of Meeting:

Meeting adjourned a 9:07p.m.

MOTION by: Angie Mingus, Second by: Barb Weston
Motion to adjourn meeting was made by Angie Mingus and second was made by Barb Weston. **Motion passed 12-0**